MINUTES

Fulford Parish Council
Annual Meeting of the Council
Full Council Meeting

Thursday 18th May 2023

Fulford Village Hall

Present:
Cllr Angela Noblett
Cllr Carol Baskin
Cllr Gareth Brunt
Cllr Anthony Meredith
Cllr Peter Wilkinson
Cllr Karen Deeth
Cllr Allen Gibert
Cllr Jean Whitham
Cllr Paul White
Cllr Jane White
Cllr Teri Elder

SBC Cllr Michael Dodson
SBC Cllr Alec Sandiford

In attendance:
Mrs Gemma Keiher-Knapper (Clerk/RFO and two Members of Public in attendance

Meeting started at 1915hrs

AMC001/23 **Public Participation**.
Two members of public addressed the Parish Council with several concerns:

- Speeding towards the mini-islands at Meir Heath has gotten worse and that there is very few speed limit signs approaching the area.
- The car dealership has a delivery now 4 times a week has previously stayed overnight. The deliveries obstruct the busy road on a blind hill causes great risk and pollution.
- The car dealership keeps parking for sale vehicles all along the grass verge making it dangerous for pedestrians.

The Clerk liaise with the District and County Council.

AMC002/23 **ELECTION OF THE CHAIRMAN.**

Cllr Peter Wilkinson

Proposed: Cllr C Baskin	**Seconded: Cllr A Gilbert**

For: 10	**Against: 0**	**Abstentions: 0**

AMC003/23 **ELECTION OF THE VICE CHAIRMAN.**

Cllr Jane White

Proposed: Cllr A Noblett	**Seconded: Cllr A Gilbert**

For: 9	**Against: 0**	**Abstentions: 1**

AMC004/23 **Acceptance** of Office

All Parish Councillors Signed acceptance into office.

AMC005/23 **Apologies** for Absence.
Cllr Andrew Lovatt.

AMC006/23 **Declarations of interest and dispensation** (from agenda).
None.

AMC007/23 **Register of interest and dispensation.**
All Parish Councillors were issued documentation for disclosable pecuniary interests in accordance with the Localism Act 2011.

AMC008/23 To consider **minutes** for accuracy and approve minutes.
Full Council approved the minutes of:

a) Full Council Meeting Thursday 13th April 2023.

AMC009/23 To receive a **Report** from the Police
The PCSOs did not attend.

AMC010/23 To receive **Report** from:

a) Stafford Borough Councillors

Cllr M Dodson updated the Parish Council that the Elections are now complete, and that Labour are now the lead of the coalition. Currently going through the appointment of Officers, Cabinet members and portfolios along with allocation of committees and memberships.

Cllr A Sandiford was accepted into office last Friday and every day is attending introductions and is getting settled in and plans to be an active Councillor for the area

b) County Councillor did not attend.

AMC011/23 **Clerks Report**
The Clerk's report was distributed to all members. The following key points were raised:

- Natwest complaint compensation £400.
- Grindley Park Remembrance Garden back out for quotes.
- Ward Checklist still on going.
- Agreed to carry out 2 extra perimeter cuts of Grindley Park every year.
- Agreed that Ward allowance for Christmas Trees increased to £95 this allowing Fulford Ward extra £35 for Plaques for two fruit trees in place of Christmas Tree.
- Agreed Parish Attendant to weed kill and cut bushes back at the top of Grindley Lane.

AMC012/23 Review **delegation** arrangements
Fulford Parish Council reviewed and apporved delegation arrangements as per Financial Regulations.

AMC013/23 Review **Terms of Reference**
Fulford Parish Council delegated reviewing Terms of Reference to each Committee as the first committee agenda item.

AMC014/23 Existing and new **Committees and Working Groups** if required.

a) Planning Committee
Cllr P White, Cllr K Deeth, Cllr A Noblett, Cllr A Meredith, Cllr A Lovatt & Cllr T Elder.

b) Communications Committee
Cllr A Gilbert and Cllr P White.

c) Staffing Committee
Cllr C Baskin, Cllr J White, Cllr G Brunt and Cllr P White.

d) Governance Committee
Cllr J White, Cllr P Wilkinson and Cllr C Baskin.

e) Financial and General-Purpose Committee
Cllr A Gilbert, Cllr A Noblett and Cllr K Deeth.

f) Highways Working Group
All welcome to attend.

g) Grindley Park Working Group
All welcome to attend.

h) Complaints Committee
Cllr J white, Cllr C Baskin, Cllr A Gilbert, Cllr P Wilkinson

i) Monthly Committee meetings will continue to be the first Monday of the month at 1800hrs.

Cllr P Wilkinson to remain the Parish Council representative for **Fulford Village Hall** and Cllr J White and Cllr J Whitham as Parish Council representatives for **Meir Heath and Rough Close Village Hall.**

AMC015/23 **Accounts/Finance:** Fulford Parish Council approved:
a) Aprils Accounts and Bank Reconciliation.
b) Aprils Payments list.
c) Approved extra Bank Signatories Cllr C Baskin, Cllr A Meredith and Cllr P White
d) Approved online payments as agreed by the internal auditor in the presence of Cllr A Noblett or another Bank Signatory.

AMC016/23 To consider **Planning Applications** received.
No comments.

Fulford Parish Council delegated authority to Cllr P White and Cllr K Deeth to review SMDC Planning Consultation and submit any comments via the Clerk.

AMC017/23 **Report** from Fulford Parish Council Chairman.
As a new Council always remember that we are all collectively responsibly of the running of the Parish Council and uphold the highest standards. General Power of Competence is something to be consider on the June agenda.

AMC018/23 **Saverely Green Bus Shelter**
Saverley Green bus shelter will soon no longer be accessible to the public so will no longer be a health and safety issue as the property owners are fencing their front area. The property owners have confirmed that the Defib can continue to be kept at their location.

AMC019/23 Reviewed and approve **Fulford Parish Councils Policies**:

a) Code of Conduct approved and now be reviewed every three years.
b) Accessibility Statement approved and now to be reviewed every two years.
c) Risk Strategy approved and to remain annually reviewed.

AMC020/23 **Parish Newsletter**
Reminder all articles to be submitted to the Clerk by the end of May.

AMC021/23 **Tea and Toast Update** – Cllr Elder
Unfortunately, Meir Heath and Rough Close Village Hall was too expensive to sustain at £20 per hour but thankfully St Francis Church have kindly agreed the use of the room for tea and toast on Wednesday mornings ran by Walk Talk Action Group supported by Fulford Parish Council.

Looking to have it up and running and established as a warmer space for when winter arrives and hopefully combat isolation in the Parish too. We need all the help we can get to advertise and get people in to see if they would like guest speakers and taster sessions of activities.

AMC022/23 **Remembrance Plan**
Cllr Brunt in his role at the Windmill will ensure that all Wards in the Parish have Tommy's for Remembrance.

Cllr Brunt and the Clerk to bring prices for lamppost poppies to Junes meeting for discussion.

Wreaths requested for Forsbrook Cllr J White, Fulford Cllr G Brunt and
St Francis Cllr T Elder

Confidential Items to be discussed at the end of the meeting if Public and Press are present.

AMC022/12 Fulford Parish Council awarded the following **Grants:**
Fulford Village Group awarded £340
Walk Talk Action Group awarded £500

AMC023/23 Fulford Parish Council decided to remain with the current **Website provider** and on the full package as it cannot be beat on price. However, the Clerk and Cllr A Gilbert to look at obtaining a log in.

AMC024/23 Items for **next Agendas.**
Adoption of Rough Close Planters – Cllr G Brunt
Consider honorarium payment of £200 – Cllr J White

AMC025/23 To **confirm Date**, Time and Location of next meeting.
Thursday 8th June 2023 at 1915hrs at Meir Heath and Rough Close Village Hall

Meeting Closed at 2045hrs

Signed	Date	Position